

Vendor Information

Vendors must be registered Conference attendees, and, therefore, must be members of NwRSA in good standing. One vendor space is 10' x 10' on the gymnasium floor of the Sparks Athletics Center for \$65. Each space includes an 8' table. Maximum space per vendor is 20' x 10', which is two spaces with no encroachment permitted beyond the designated space. Please respect your neighbor's booth space and do not set up displays outside your space. No more than two vendors can occupy a space.

Spaces are assigned on a first-come, first-served basis for applications postmarked between March 15, 2008 and April 20, 2008. Applications postmarked before March 15 will be assigned last. No refunds will be given after May 15, 2008. If all vendor spaces are filled when you register, you can indicate on the application that you would like to be placed on a waiting list.

Selling items with the NwRSA logo requires that you pay 3 percent of the sales price to NwRSA. There is no sales tax in Oregon. Unloading and setup time for your equipment and merchandise is 9:00 AM to 7:00 PM Thursday, June 5. Please pack and move out starting at 11:30 AM Sunday morning June 8, and be finished by 1:30 PM. Bring cloths to cover your tables when you are not present. A hand cart or dolly is helpful. Keep in mind that Saturday, June 6, is the day that the Sparks Athletic Center is open to the public with a Day Use Fee.

Complete the "Vendor Application and Contract" below and mail to:

Connie Betts
NwRSA 2008 Conference
4207 Sylvester Dr
Hood River, OR 97031
connie@foothillsyarn.com

Vendor Application and Contract

Name _____ Phone Number _____

Business Name _____

Address _____ E-mail _____

City _____ State _____ Zip Code _____

I need _____ space(s) at \$65 each for a total of \$_____

If no spaces are available when you register, do you want to be placed on a waiting list? Yes No (circle one)

I will demonstrate/mentor a skill _____

I will be donating a door prize. Yes No (circle one)

I will be donating an item for the Goodie Bags. Yes No (circle one)

If you will be donating, send enough for 300 people to:

Paula Webb
1022 Starlight St
The Dalles, OR 97058

Signature _____ Date _____